



This is what I completed last year and submitted w/ attached info



Emergency Services Department

www.harnett.org

Application for Plan Review

Application # **EMFW 903-0005**

Date Received: 3-25-19

Received By: [Signature]

Name of Project:

HAWC: Artisans, Crafters & Vintage Market

Physical Address of Project:

301 W Cornelius Harnett Blvd
Lillington, NC 27546

~~STANDARD~~
~~22-1201~~

Plans Submitted By:

Kristen Perry

Project Phone:

910-368-1865

Contact Person/Address:

Contact Email:

Kristen@HarnettAWC.org

Contact Phone:

910-368-1865 (____)-____-____

Contractor's Name/Info:

Contractor's Phone:

(____)-____-____

- Plans that are submitted will be reviewed as quickly as possible with an average time of review between 7-10 working days.
- Status checks may be conducted on plan reviews by visiting the website <http://hteweb.harnett.org/Click2GovBP/Index.jsp> or by calling the Harnett County Central Permitting Office (910-893-7525, Option #2), or the Harnett County Fire Marshal's Office (910-893-7580).
- Approved plans must be picked up from the Central Permitting Office and all fees paid before any required inspections can be conducted.



Lillington Planning & Inspections Department

ZONING PERMIT

Permit Number: ZP-19-11 Project Address: 301 W CORNELIUS HARNETT BLV Zoning District: O/S OFFICE SVC

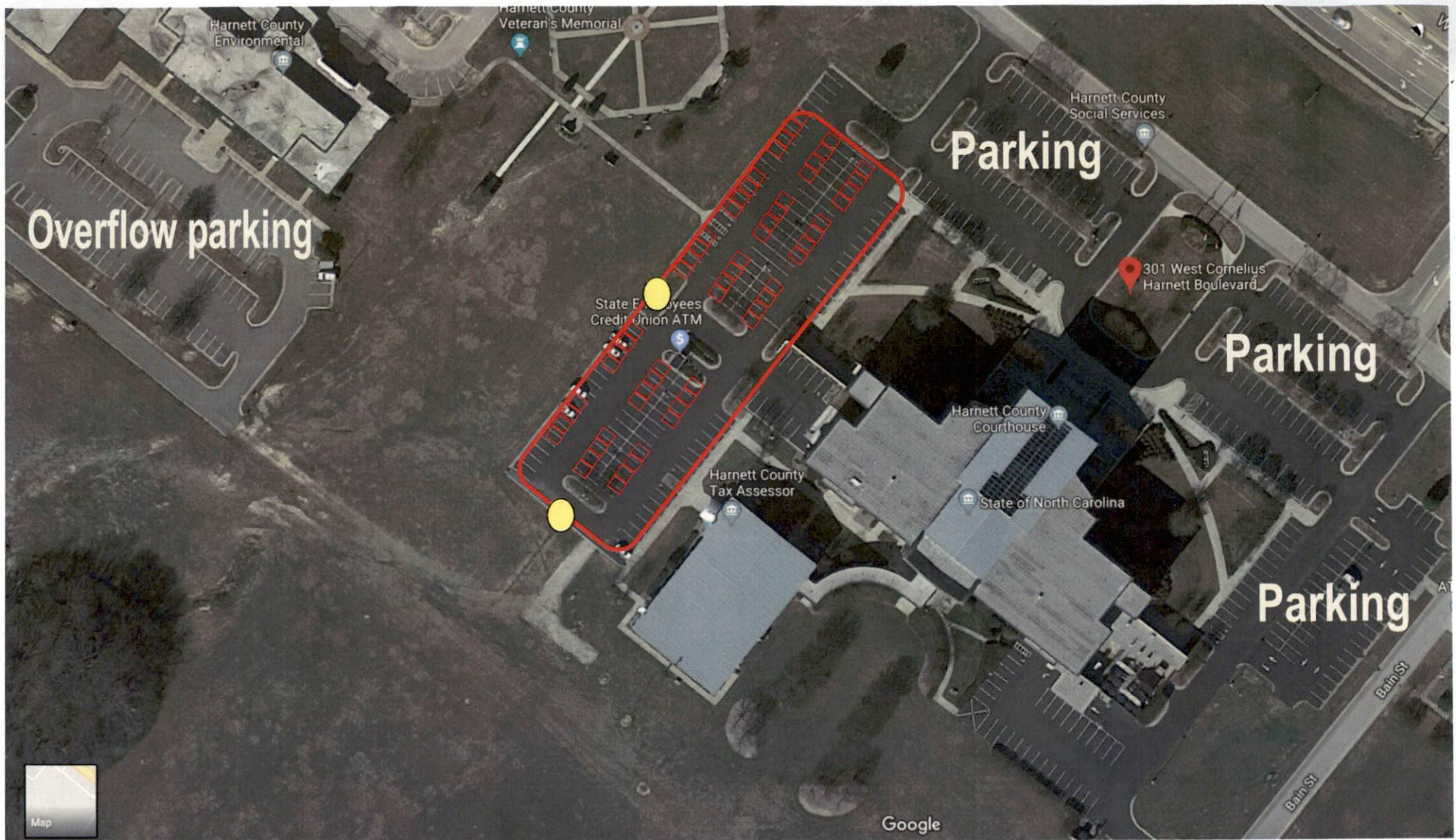
Description of Work: SPECIAL EVENT "ARTISANS, CRAFTERS AND VINTAGE MARKET" APRIL 6, 2019

Owner / Applicant: KRISTIN PERRY / HAWC Contractor: N/A

This permit expires if work or construction authorized is not commenced within six (6) months, or if construction is suspended or abandoned for a period of twelve (12) months after work is started. No work authorized by any permit that has expired shall be performed until a new permit has been secured. The issuance of this permit is in compliance with the NC State Building Code and the Lillington Zoning & Subdivision Ordinance. Any omission, misrepresentation, alteration or other change from this permit without written approval of the Lillington Zoning Administrator shall constitute sufficient grounds for the revocation of this permit.

Lillington Zoning Administrator: 


Issue Date: March 21, 2019



Tents (10x10) will be setup in area outlined in red and arranged in the following manner:

- groups of four with a minimum of 12 foot separation between groups
- Projected total of 60 tents

Key: Tents groups of four 

Portable Toilets (4 total—two at each location) 



TOWN OF LILLINGTON ZONING PERMIT (TEMPORARY USE/SPECIAL EVENTS) APPLICATION

Planning & Inspections Department
106 West Front Street, PO Box 296 Lillington NC 27546
• phone 910-893-0311 • fax 910-893-3693
lillingtonnc.org

TEMPORARY USE/SPECIAL EVENT INFORMATION:

Name of Use/Event: Artisans, Crafters & Vintage Market

Proposed Location: 301 West Cornelius Harnett Blvd Roving Event Stationary Event

Date & Time of Set Up & Take Down: Begins 4/6/2019 10am Ends: 4/6/2019 4pm Rain Date: n/a

Business Name/Organization: Harnett Animal Welfare Coalition (HAWC)

Address: PO Box 1324

City: Lillington State: NC Zip: 27546

Contact Person: Kristen Perry Phone: (910)368-1865 Email: kristen@harnettawc.org

Event Type: Non-profit Individual Residential Non-Residential

Is this event open to the public? Yes No

Is the event proposed on public property? Yes No

Type of Temporary Use/Event: Bazaar/Festival Carnival Contractors Office*
 Produce Sales* Seasonal Sales* Race
 Construction Office* Sales Office* Large Event*
 Other

*See Section 3.11.3 for specific requirements for these uses.

Please describe the temporary use/event in detail (attach additional information if necessary):
outdoor vendor event/festival for shopping handcrafted items

Please describe the targeted audience, number of people expected, etc.:
1,000

FIREWORK INFORMATION:

Will fireworks be part of this event? Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

Fireworks Information: Fireworks Show Display only

Address and location of staging area for fireworks: _____

- Please attach a copy of firework vendor's certificate of insurance.
- Contact Harnett County Fire Marshal's Office (910) 893-7580 for permit requirements.

ACCOMMODATION INFORMATION:

TENTS:

Will tents be erected as part of this event: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

If yes what size(s): Individual Tents 10x10 _____

Expected date of tent set up: _____ Expected date to dismantle: _____

- Contact Harnett County Fire Marshal's Office (910) 893-7580 for permit requirements.

SEATING & TABLES:

Seating and tables be used as part of this event: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

- Please indicate the seating and table arrangements on the attached sketch plan.

FOOD PREPARATION:

Will food preparation be part of this event: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

Please describe how the collection and disposal of non-garbage wastes (cooking greases, drippings, hazardous materials & liquids, etc.): Food Trucks _____

- Contact Harnett County Health Department (910) 893-7550 for permit requirements.

AMUSEMENT RIDES:

Will food preparation be part of this event: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

Please describe if applicable: _____

- Please indicate the seating and table arrangements on the attached sketch plan.
- Please attached a copy of ride vendor's certificate of insurance.
- Contact Harnett County Fire Marshall, Lillington Fire Department and Harnett County EMS for permit requirements.

PORTABLE TOILETS:

Will food preparation be part of this event: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

How many will be provided: ⁴ _____

- Please indicate the seating and table arrangements on the attached sketch plan.
- Portable toilets are required if Town of Lillington indoor facilities are unavailable or inadequate for expected attendance.

OTHER EQUIPMENT:

Any additional equipment brought to the site: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

If so please describe: _____

- Applicant should arrange for rental, delivery, set-up, maintenance and pick up other equipment.

ELECTRICITY:

Is electricity needed as part of this event: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

Please indicate where access to electricity is needed on attached sketch plan.

- Applicant should confirm electrical requirements & connections with sound, stage and food vendors.

TEMPORARY ELECTRICAL SERVICE:

Temporary electrical services needed: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

- Please request temporary electric services from the Inspections Department.
- Applicant should confirm electrical requirements & connections from vendors.

ELECTRIC GENERATORS:

Will electric generators be used as part of this event: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

If so, what is the anticipated load: May be part of food trucks? _____

- Generators must be sized to handle load.

AMPLIFIED SOUND:

Will there be amplified sound as part of this event: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

If yes, please describe the system to be used: _____

Sound System Provider Name: _____

Telephone Number: _____

MOWING REQUESTED:

If this is a public site, is grass mowing needed: Yes No (IF NO PLEASE PROCEED TO NEXT SECTION)

EXTRA TRASH RECEPTICALS:

Are extra trash receptacle needed for this event: Yes No

If yes, please indicate what is needed for this event: Roll-out carts Recycle Bins

STREETS/PARKING LOT INFORMATION:

Will a street or parking lot be closed as part of this request: Yes No

If yes, what street is requested to be closed: _____

Beginning closing: _____ End Closing: _____

- Indicate closing on attached sketch plan. Official Board of Commissioner action is required for approval.

LIABILITY INSURANCE:

Liability insurance may be required for some special events or activities to be determined by the Town of Lillington Parks & Recreation Department.

ADDITIONAL SUBMITTAL INFORMATION:

Permit Requirements

All applications for a temporary use/special event zoning permit shall provide the following information in addition the information provided in this application:

Per Section 3.11.3 of the Lillington UDO the following Temporary Uses/Special Events have specific requirements:

- Produce Sales, Seasonal Outdoor Sales & Other Similar Uses:
 - Such temporary uses shall not exceed 90 consecutive days and no more than 2 events per calendar year. Hours of operation shall be limited to 7:00 AM – 10:00 PM.
- Contractor's Office and Equipment/Storage Sheds:
 - Contractor's office and/or equipment/storage sheds may be placed in any district temporarily on the site of construction of a development for which plans have been approved.
 - All such equipment shall be removed upon completion of development.
- Real Estate Office in a Construction Trailer or Temporary Modular Unit:
 - One temporary structure, such as a construction trailer or temporary modular unit may be used as a real estate sales office in any new construction project in any district. Such a temporary structure shall be used for the sale of units within that project only. Temporary real estate offices in construction trailers or temporary modular units may remain on the site until the development completion date.
- Real Estate Office in a Model Home: A model dwelling may be used as a real estate sales office in a new residential development in any District. Such a model home/sales office may be used for the sale of units within that project only.
- Large Events (Bazaars, Festivals, Carnivals, Fairs, Circuses, Concerts & Similar Outdoor Gatherings with the total anticipated assembly of 3,000 or more people and duration of 2 or more days per calendar year on an individual parcel or site). The following information is required as part of the application process a minimum of 30 days prior to the planned event:
 - Anticipated attendance, including previous attendance figures;
 - Anticipated number of days needed to prepare location for use;
 - Means of activity containment (i.e. fencing, security, etc.);
 - Event security, crowd control and traffic safety measures. Provisions for these must be approved by the Lillington Police Department;