

# Illness Policy Form

## FOOD HANDLER REPORTING AGREEMENT

### Preventing Transmission of Diseases through Food by Infected Food Employees

---

#### EXCLUDING ILL EMPLOYEES

Employees are required to report to the Person-in-Charge (PIC) information about their health and activities as they relate to diseases that are transmittable through food. The employee shall report the information in a manner that allows the PIC to reduce the risk of foodborne disease transmission, including providing necessary additional information, such as the date of onset of symptoms of an illness, or of a diagnosis without symptoms, if the employee:

**1. Has any of the following symptoms:**

- Vomiting, Fever, Diarrhea, Jaundice, or Sore throat with fever
- A lesion containing pus such as a boil or infected wound that is open or draining and is:
  - i. On the hands or wrists, unless an impermeable cover such as a finger cot or stall protects the lesion and a single -use glove is worn over the impermeable cover
  - ii. On exposed portions of the arms, unless the lesion is protected by an impermeable cover

**2. Has an illness diagnosed by a health practitioner due to:**

- Norovirus, Hepatitis A virus, Shigella spp. (shigellosis), Enterohemorrhagic or Shiga toxin-producing *Escherichia coli* O157:H7, Typhoid fever (caused by *Salmonella Typhi*) or *Salmonella* (nontyphoidal).

**3. Had a previous illness, diagnosed by a health practitioner, within the past 3 months due to *Salmonella Typhi*, without having received antibiotic therapy.**

**4. Has been exposed to, or is the suspected source of, a confirmed disease outbreak, because the employee consumed, or prepared food implicated in the outbreak, or consumed food at an event prepared by a person who is infected or ill with:**

- Norovirus within the past 48 hours of the last exposure
- Enterohemorrhagic or Shiga toxin-producing *Escherichia coli*, or *Shigella* spp. within the past 3 days of the last exposure
- *Salmonella Typhi* within the past 14 days of the last exposure
- Hepatitis A virus within the past 30 days of the last exposure

**5. Has been exposed by attending or working in a setting confirmed with a disease outbreak, or living in the same household as, and has knowledge about, an individual who works or attends a setting where there is a confirmed disease outbreak, or living in the same household as, and has knowledge about, an individual diagnosed with an illness caused as listed in #4.**

The PIC shall exclude the employee from the food facility when an employee exhibit any of the symptoms as listed in #1. Additionally, the PIC shall notify AFCFC and the local enforcement agency and exclude the employee from the food facility when an employee is diagnosed or exposed to an illness listed in #2 - 5.

I have read (or had explained to me) and understand the requirements concerning my responsibilities under the 2017 Food Code and this agreement to comply with reporting requirements specified above involving symptoms, diagnoses, and exposure specified, work restrictions or exclusions that are imposed upon me, and good hygienic practices. I understand that failure to comply with the terms of this agreement could lead to action by the food establishment or the food regulatory authority that may jeopardize my employment and may involve legal action against me.

**Name (Please Print)** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Franchisee's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

This form must always be kept at the facility.