

centralpermitting@harnett.org



Harnett
COUNTY
NORTH CAROLINA

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HARNETT COUNTY CENTRAL PERMITTING

HOW TO OBTAIN A BUILDING PERMIT

NEW HOMES / ADDITIONS / MODULARS

BRES 2410 - 0042

HOW TO START THE PROCESS

In order to obtain a Building Permit in Harnett County's Jurisdiction, the following steps are required where applicable and generally in the following order. Everything will be submitted through our office.

STEP ONE: LAND USE APPLICATION-Use Harnett County GIS to complete.

Applicant must have the following in addition to residential land use application:

- a. A recorded copy of the Deed* for the property, or offer to purchase.

A Site Plan or Plat Map drawn to engineer scale, if possible, on an 8 1/2 x 11 sheet of paper showing all existing and proposed structures' dimensions & distances from property lines and the driveway location as well as any easements. (see notes on back)

If you are in an ETJ (Angier, Coats, Dunn, Erwin or Lillington) you will need to get a zoning permit or approval letter from their Town Office to go with **STEP ONE**. Residents in Coats or Erwin will then go on to follow **STEP TWO** and **STEP THREE**. Residents in Angier, Dunn or Lillington will get their building permits from the towns; they only come to Central Permitting for septic tanks, the zoning permit still required.

***This can be obtained at Register of Deeds Office**

Harnett County Courthouse
U.S. 401 North
(910) 893-7540

Septic Tank Permits/Well Permits are obtained at the Central Permitting Department.

Checklist must be completed and fee paid when submitting application.

NEW SEPTIC TANK FEE \$750.00

EXISTING SEPTIC FEE \$100.00

NEW WELL PERMIT \$250.00

REVISION FEE \$25.00 + \$40.00 Site Plan Revision Fee

(Improvement good for 5 years from issue, 6 months if tank is installed)

LAND USE PERMIT FEE: \$25.00

This fee is paid when purchasing permits.

PERMIT VALID FOR 6 MONTHS (if no permits issued or inspections started)



Application # BRES 2410-0042
BRES 2410-0042

Harnett County Central Permitting
420 McKinney Pkwy Lillington, NC 27546
PO Box 65 Lillington, NC 27546
910-893-7525 ext. 1 Fax 910-893-2793 www.harnett.org/permits

* Must be owner/occupier or licensed contractor. Address, company name & phone must match information on license.

Application for Residential Building and Trades Permit

Owner's Name: Kathryn Stiles Date 10/21/2024
Site Address: 82 Ashbrook Cove Phone 630-244-0616
Subdivision: Serenity Lot 147

Description of Proposed Work: Adding Structure for Screened back porch Total Job Cost 9,469.00

General Contractor Information
Deeptex Construction Telephone 919-353-9448
Building Contractor's Company Name
104 Trophy Ridge Fuquay-Varina Email Address deeptekconstruction@gmail.com
Address

License # _____ HEATED SQ.FT. _____ GARAGE SQ.FT. _____

Electrical Contractor Information
Description of Work _____ Service Size: _____ Amps T-Pole: ___ Yes ___ No

Electrical Contractor's Company Name _____ Telephone _____
Address _____ Email Address _____

License # _____
Mechanical/HVAC Contractor Information
Description of Work _____

Mechanical Contractor's Company Name _____ Telephone _____
Address _____ Email Address _____

License # _____
Plumbing Contractor Information
Description of Work _____ # Baths _____

Plumbing Contractor's Company Name _____ Telephone _____
Address _____ Email Address _____

License # _____
Insulation Contractor Information
Insulation Contractor's Company Name & Address _____ Telephone _____

***NOTE: General Contractor / owner must fill out and sign the second page of this application.**



I hereby certify that I have the authority to make necessary application, that the application is correct and that the construction will conform to the regulations in the Building, Electrical, Plumbing and Mechanical codes, and the Harnett County Zoning Ordinance. I state the information on the above contractors is correct as known to me and that **by signing below I have obtained all subcontractors permission to obtain these permits** and if **any** changes occur including listed contractors, site plan, number of bedrooms, building and trade plans, Environmental Health permit changes or proposed use changes, I certify it is my responsibility to notify the Harnett County Central Permitting Department of any and all changes.

EXPIRED PERMIT FEES - 6 Months to 2 years permit re-issue fee is \$150.00. After 2 years re-issue fee is as per current fee schedule.

Kathryn Steeles
Signature of Owner/Contractor/Officer(s) of Corporation

10/21/2024
Date

Affidavit for Worker's Compensation N.C.G.S. 87-14

The undersigned applicant being the:

General Contractor Owner Officer/Agent of the Contractor or Owner

Do hereby confirm under penalties of perjury that the person(s), firm(s) or corporation(s) performing the work set forth in the permit:

Has three (3) or more employees and has obtained workers' compensation insurance to cover them.

Has one (1) or more subcontractors(s) and has obtained workers' compensation insurance to cover them.

Has one (1) or more subcontractors(s) who has their own policy of workers' compensation insurance covering themselves.

Has no more than two (2) employees and no subcontractors.

While working on the project for which this permit is sought it is understood that the Central Permitting Department issuing the permit may require certificates of coverage of worker's compensation insurance prior to issuance of the permit and at any time during the permitted work from any person, firm or corporation carrying out the work.

Sign w/Title: Kathryn Steeles Date: 10/24/2024