

## Donna Johnson

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**From:** Donna Johnson  
**Sent:** Monday, August 28, 2023 3:52 PM  
**To:** Kaitlyn Poehlein; Central Permitting  
**Cc:** Pamela A. Kistner; Marie Pathmanathan; Crystal Ross; Samantha Demers  
**Subject:** RE: Site Plan Permit - Application for Review  
**Attachments:** FM Plan Review.pdf; LandUseCommercial 2018.pdf; Commercial Building App.pdf  
**Categories:** Waiting on Response

Good afternoon, Kaitlyn. I believe we spoke one day last week a couple of times. This was given back to me from Theresa in Planning. 😊 According to them you will not need to go thru the DRB meeting or site plan review. This is considered an accessory building to the school. However, you will need to go thru Central Permitting for building and fire marshal review and permits.

So with that being said, I will need a commercial land use completed, a set of construction plans to be reviewed and a fire marshal review sheet. I have attached these for your convenience.

*Sincerely,*  
**Donna M. Johnson**  
**Harnett County Development Services**  
**Project Coordinator/Customer Service Rep.**  
**PO Box 65 (mailing address)**  
**420 McKinney Pkwy. (office address)**  
**Lillington, NC 27546**  
**910-814-6431 (Office)**  
**910-893-7525 Opt 1 (Main)**

**From:** Kaitlyn Poehlein [mailto:kpoehlein@stewartinc.com]  
**Sent:** Friday, August 25, 2023 2:13 PM  
**To:** Central Permitting <CentralPermitting@harnett.org>  
**Cc:** Pamela A. Kistner <pkistner@stewartinc.com>; Marie Pathmanathan <mpathmanathan@stewartinc.com>; Crystal Ross <cross@stewartinc.com>; Samantha Demers <sdemers@sametcorp.com>  
**Subject:** Site Plan Permit - Application for Review

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

Our team is submitting plans for a Site Permit Review with Harnett County for site improvements associated with a new comfort station building at Neill's Creek Park.

Please see attached for our review document set and associated DRB application. These files can also be downloaded via the link here: [2023.08.25 Site Plan Permit to Harnett Co](#)

Please also note that the associated Building Permit with this project will be submitted in the weeks to follow and we look forward to direction on next steps in the process.

Sincerely,  
Kaitlyn Poehlein

Kaitlyn Poehlein  
Project Landscape Architect  
Landscape Architecture

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STRONGER BY DESIGN  
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Direct 919.866.4801  
Office 919.380.8750

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**Donna Johnson**

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**From:** Donna Johnson  
**Sent:** Friday, September 29, 2023 9:00 AM  
**To:** Theresa Jones  
**Subject:** FW: Site Plan Permit - Application for Review  
**Attachments:** Neill's Creek Park Comfort Station\_Site Plan Permit Review.pdf; Neill's Creek Park\_DRB Application\_Site Plan.pdf

**Categories:** Waiting on Response

*Sincerely,*  
**Donna M. Johnson**  
**Harnett County Development Services**  
**Project Coordinator/Customer Service Rep.**  
**PO Box 65 (mailing address)**  
**420 McKinney Pkwy. (office address)**  
**Lillington, NC 27546**  
**910-814-6431 (Office)**  
**910-893-7525 Opt 1 (Main)**

**From:** Theresa Jones  
**Sent:** Friday, August 25, 2023 3:23 PM  
**To:** Donna Johnson <djohnson@harnett.org>  
**Subject:** FW: Site Plan Permit - Application for Review

*Sincerely,*  
**Theresa M Jones**  
**Po Box 65 (mailing address)**  
**420 McKinney Pkwy (office address)**  
**Lillington, NC 27546**  
**(910) 814-6432**

**From:** Jennifer S. Bethune <jsbethune@harnett.org>  
**Sent:** Friday, August 25, 2023 3:04 PM  
**To:** Theresa Jones <tjones@harnett.org>  
**Subject:** FW: Site Plan Permit - Application for Review

I think this is yours

*Sincerely,*

**Jennifer S. Bethune**  
**Senior Central Permitting Technician**  
**420 McKinney Pkwy**  
**PO Box 65**  
**Lillington NC 27546**  
**Direct: 910-814-6433**  
**Main: 910-893-7525**  
**\*\*Note our physical location has changed\*\***

**From:** Kaitlyn Poehlein <kpoehlein@stewartinc.com>  
**Sent:** Friday, August 25, 2023 2:13 PM  
**To:** Central Permitting <CentralPermitting@harnett.org>  
**Cc:** Pamela A. Kistner <pkistner@stewartinc.com>; Marie Pathmanathan <mpathmanathan@stewartinc.com>; Crystal Ross <cross@stewartinc.com>; Samantha Demers <sdemers@sametcorp.com>  
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Sincerely,  
Kaitlyn Poehlein

Kaitlyn Poehlein  
Project Landscape Architect  
Landscape Architecture

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