

June 14, 2024

SUBJECT: AFTER SCHOOL PROGRAM (SCHOOL AGE CARE)


Good afternoon Ms. Turlington,

I am resubmitting the site plan as requested for the existing building. There is not a stove in the building. A list of state approved snacks, proposed menus, and caterers are also being resubmitted for your perusal. The food will come prepared and ready to disburse from caterer's or partners.

If you need additional information or have questions, please contact me via email at vhcogdell@gmail.com or phone at 910-797-2316.

Mrs. Williams is cc'd for updated status of licensing application.

Respectfully Submitted,



Vivian Cogdell



Vivian Cogdell <vhcogdell@gmail.com>

RE: After School Program/Summer Camps - 1503 Denim Drive, Erwin

6 messages

Jamie Turlington <jturlington@harnett.org>

Fri, Jan 12, 2024 at 2:45 PM

To: Vivian Cogdell <vhcogdell@gmail.com>

Cc: "Williams, Becky J." <becky.j.williams@dhhs.nc.gov>, Donna Johnson <djohnson@harnett.org>

Good afternoon Ms. Cogdell,

Thank you for the updated status of your licensing application. I spoke with your licensing consultant, Becky Williams, and she stated you have some things left to do before she can move forward with licensing. We need you to move forward and complete those items for her. If you have questions regarding the details of these items, you will need to call her to discuss. The childcare must meet minimum kitchen requirements. The site plan shows a two compartment dish sink, refrigerator, cabinets and storage in the "foodservice area". The site plan does not show countertop space, a handsink and adequate cooking equipment. Menu, how foods arrive and are processed may require the need for a prep sink. Otherwise, food must arrive ready to cook or serve. You must submit equipment specification sheets for foodservice equipment. The site plan must be to scale. Graph paper can be used for the site plan. Please indicate a scale on the graph paper. The kitchen must have a barrier and a lockable door to exclude children from entering the kitchen. Any changes to the site plan will require a new approval from Building and Fire Inspections Departments.

Please re-submit the site plan to scale showing the missing equipment as stated above, equipment specification sheets and update licensing information to Central Permitting.

Thank you,

Jamie Turlington, REHS

Harnett County Environmental Health

From: Vivian Cogdell <vhcogdell@gmail.com>

Sent: Wednesday, January 10, 2024 4:18 PM

To: Jamie Turlington <jturlington@harnett.org>

Subject: After School Program - 1503 Denim Drive, Erwin

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Greetings Ms. Turlington,



3040 E. Cornwallis Road • PO Box 12194 • Research Triangle Park, NC 27709-2194 • USA
Telephone +1.919.541.6000 • www.rti.org



presents this Certificate of Completion

To Vivian Humphrey Cogdell

Who is awarded 0.5 contact hours for attending and participating in the child care on-going training:

Clean Classrooms for Carolina Kids™ Pre-Enrollment Webinar.

Approved by the Division of Child Development and Early Education North Carolina
Department of Health and Human Services

Presented 10/10/2023



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Child Development
and Early Education

The webinar was 30 minutes long and gave a brief overview of why it is important to test for lead in drinking water, lead-based paint, and asbestos in buildings, how child care centers in North Carolina can enroll for lead and asbestos testing, and resources to understand and communicate results and take actions to reduce or eliminate lead and asbestos hazards.

Sincerely,

Jennifer Hopenick Redmon
Clean Classrooms for Carolina Kids™
Program Director

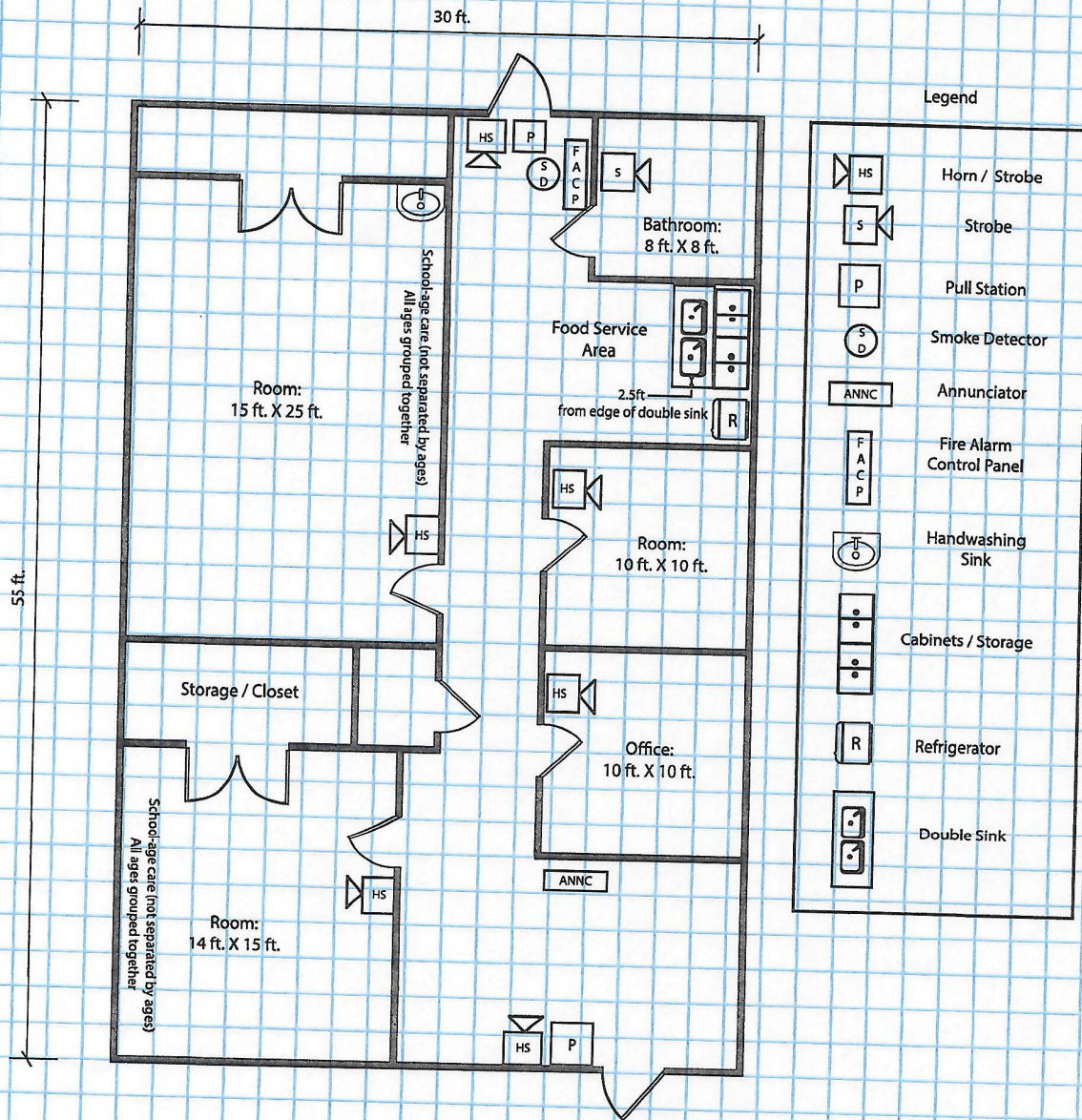
AJ Kondash
Clean Classrooms for Carolina Kids™
Project Manager

Kelly Hoffman
Clean Classrooms for Carolina Kids™
Project Manager

Lisa Greene
Clean Classrooms for Carolina Kids™
Project Director

Andrea McWilliams
Clean Classrooms for Carolina Kids™
Project Manager

After School Care
 1503 Denim Drive, Erwin NC



County of Harnett

Office of the Fire Marshal

Wood Afire Ministries (Day Care)

Permit for Occupant Load
Occupancy by More than

19

Persons is Dangerous and Unlawful.

In accordance with the North Carolina Administration and Enforcement Requirements Code Section 204.11.2 and the North Carolina Fire Prevention Code Section 1604.3, it shall be unlawful to remove, deface, or permit more than this legal number of persons within this space or area.

12/13/2023

Date of Issue

Spencer A. Berube, Deputy Fire Marshal

Code Enforcement Official



RECEIVED
2-21-23

2.20.23

BCom-2210-0002

HARNETT COUNTY NEW CHILD CARE CENTER PLAN REVIEW APPLICATION < School Age >

* The application will be reviewed using 15A NCAC 18A .2800 "Rules Governing the Sanitation of Child Care Facilities."

Plans must be submitted and approved prior to construction, Submit plans to the Harnett County Central Permitting Office located at 108 East Front St., Lillington, NC 27546 or by mail at PO Box 65, Lillington, NC 27546. You may contact the Central Permitting Office at 910-893-7525, Ext. 2. If you have questions regarding this application, contact one of the following Environmental Health Specialists below at 910-893-7547.

Gale Violette, REHS
Food and Lodging Program Specialist

Jamie Turlington, REHS
Environmental Health Specialist

Cindy Pierce, REHS
Environmental Health Specialist

Nikki Eason, REHS
Environmental Health Specialist

sd

- _____ Plans must include drawings showing placement of equipment in the facility, including storage, food service areas, diaper changing areas, can wash facilities, along with general plumbing, electrical, mechanical, and lighting plans. You must also submit equipment and finish schedules.
- _____ Each child care classroom should be identified by age group(s) that will be using the room.
- _____ Plans must have a proposed menu provided listing the foods to be served at the child care center (snacks) beverages, list of caterers
- _____ Plans must include a site plan locating exterior equipment such as dumpsters or compactors and indicating the proposed connections to approved sewer and water.

? County Sewer

NAME OF CHILD CARE CENTER: ^{School-age} Youth & Family Enrichment Connect

CHILD CARE CENTER'S ADDRESS: 1503 Denim Drive, Erwin NC

PHONE: 910 797 2316 FAX: n/a

APPLICANT'S NAME: Vivian Cogdell

MAILING ADDRESS:

PHONE: 910 797-2316 EMAIL: vh.cogdell@gmail.com

* DIRECTOR: Vivian Cogdell

NUMBER OF CHILDREN FOR WHICH FACILITY WILL BE LICENSED: 15-25

Animals

What type of animals will be on the premises? n/a

Outside premises

* Please describe the playground area (size, type of play equipment, type of fence, water activities, etc...) Basketball Hoop - Picnic Table; Horse Shoe, Jump Rope
Hoola Hoops

Is there chromated copper arsenate (CCA) pressure-treated wood in the play ground area?

n/a

What methods will you use to make this inaccessible to the children?

* Is the car wash facility located outside? Yes
If yes, is there a fence and lock around it so it is not accessible to children? Yes

* Is the HVAC, mechanical equipment, etc... locked with a fence around it so it is not accessible to children? Yes

Do you have appropriate test strips for the types of sanitizer and disinfectant you are using?

Will use Bailey Testing strips

Where is the can wash facility for cleaning trash cans, dumping mop water, etc...?

Designated area in the back of area

Will water play centers be used? Water play on if weather permitting.

Hand wash lavatories

Does each toilet area have a hand wash lavatory? yes

Does the diaper changing station have a hand wash lavatory exclusively for diaper changing?

n/a Diaper Changing not required for school-age

Does the food service area in the infant and toddler room have a lavatory exclusively for food service? n/a

Does the kitchen have a hand sink that is separate from the 2 or 3 compartment sink for hand washing only? NO

What types of faucets are at all hand wash lavatories (please note that metering type is not allowed unless they can retain warm water for at least 20 seconds at the first pressing):

Chrome 1-handle faucet.

Are handwashing signs provided? yes

Locked Items

Please indicate where the following type of locked items will be stored and what type of lock.

Medicines (both refrigerated and non refrigerated)

Medication administration will be given by parents/guardians

Cleaning supplies and all types of chemicals

locked in cabinets 5 feet (out of reach of children)

Personal belongings (purses, keys, employee items)

Employee's items locked in storage, car or file cabinet

Aerosols and all other toxic products

All aerosols locked in cabinets 5 feet (out of reach of children).

Mildly Ill Children

Will you be licensed to care for mildly ill children pursuant to 10A NCAC 09 .2400? Children

Please include your protocols for this type of care.

Will be placed in designated sick area in administrative office. Parents and guardians will pick up sick and mildly ill children.

Main Food Service

Meals prepared on site or catered meals? (With catered meals you are still required to have the minimum requirements in the kitchen) Meals will be catered due to NO Commercial Kitchen.

Where will the children eat meals? (Family style, tables in classrooms, dining area, etc...)

School-age children will eat in classroom

Will multi-use utensils, silverware, sippy cups, etc... be used or disposable utensils?

Disposable utensils will be used.

Can the kitchen door be locked? Is there a barrier to keep children out of the kitchen?

Kitchenette will be inaccessible

Please list all equipment to be used in the kitchen and include specification sheets: n/a

Do you have a thermometer available to monitor food temperatures? n/a "food catered!"
Do you have thermometers in the refrigerators? n/a

Will leftovers be served? NO Will meals be prepared 12 or more hours in advance? NO

Infant Food Service n/a - infant care not provided.

Will bottles be stored, prepared, warmed, served, etc... in the infant room or in the kitchen?

n/a

Describe your procedures for handling breast milk: n/a

Does the infant room have countertop space for warming bottles? n/a

What method will be used to warm bottles? n/a

Is there a refrigerator for bottle storage? n/a Is there a thermometer?

Is there a separate sink used exclusively for bottle/food preparation? n/a

Diaper Changing infant care not provided

Are diaper changing stations in each age appropriate room? n/a

Where will diaper changing supplies be kept? n/a

Is there a dirty diaper receptacle with a lid? n/a

Can the caregiver view the children while changing diapers? n/a

Where and how will soapy water, sanitizers and disinfectants be stored?

All soapy water, sanitizers and disinfectants will be stored 5 feet ABOVE in kitchenette area

Is there a separate hand wash lavatory used exclusively for diaper changing hand washing?

n/a ~ No diapering because care for infants isn't available.

Are diaper changing signs provided? n/a

Cubbies and Storage

How and where will cubbies be arranged? Cubicles are available for each school-age.

Are coat hooks spaced at least 12" apart? yes

Is all storage in all closets stored off floor (recommend 12") to facilitate cleaning? yes

Will toothbrushes be used at the center? n/a Will they be labeled? n/a

Beds, Cots, Mats, Cribs, and Linens

Will cribs have the capability of being spaced 18" apart while in use? (if not, crib dividers and partitions are acceptable) n/a

How and where will cots and/or mats be stored? n/a Cots and mats are not required for after school.

Where will crib, cot, and mat sheets be stored? n/a

Where is there a designated sick area with cot/mat? Designated sick area will be located in admin office.

Is linen being provided by the center or the parents? School-age linen for children who need naps will be provided

How often will infant sheets be changed? n/a

How often will sheets be laundered? all items that need laundering will be washed weekly. any soiled laundry will be washed daily

Cleaning, Sanitizing and Disinfecting

Is all furniture in the center of a smooth, washable finish? Yes, all furniture are safe, smooth with a washable finish.

How will toys in infant and toddler rooms be washed and sanitized? Where? How often?

All school-age toys and manipulatives will be washed and sanitized in clear plastic tubs in kitchenette.

Please explain what type of sanitizer will be used to sanitize toys, food areas, furniture, etc.:

Clorox and water mixture 50/200 will be used to sanitize toys, food areas, furniture etc. with a Clorox/disinfectant will be used.

Please explain what type of disinfectant will be used to sanitize toilets, lavatories and diaper changing tables: Disinfectant solution - Themix of Clorox and water.

*** Hot Water Supply**

The kitchen hot water temperature will need to be a minimum of 120 degrees Fahrenheit. All other sinks that are accessible to children and the can wash facility must be maintained between 80-110 Fahrenheit. Using two separate water heaters may be the best option since it is often difficult to obtain two separate temperatures with one water heater. Mixing valves installed on sinks have a high failure rate and are not very dependable.

Explain what the specifications of your water heater(s) are. (For example, if you are using two water heaters, indicate which one is for the kitchen and which one if for the classrooms). It is recommended that the minimum water heater size be 50 gallons.

→ Tank Manufacturer and Model # Rheem PROCESS T2 RN94
 → Storage tank size 55 gallons GPH recovery _____ Additional tank size 55 gallons

Lighting

Do all light fixtures have shatterproof or shielded bulbs? yes

Will lighting illuminate 50 ft. candles at all work areas? yes

* and 10 ft. candles at all other areas, including storage closets?

✓ * Finishes

Please describe the finishes/construction material in the following areas:

	Floors	Walls	Baseboards	Ceilings
* Kitchen	TILE	SheetRock	Wood	White tile
* Bathrooms	TILE	SheetRock	Wood	White tile
Infant Room	n/a	n/a	n/a	n/a
Toddler Room	n/a	n/a	n/a	n/a
* Other Rooms <u>School-age Room</u>	TILE	SheetRock	Wood	White tile
* Staff Room/Office	TILE	SheetRock	Wood	White tile
* Storeroom	TILE	SheetRock	Wood	White tile
* Other				

*Wall to wall carpets must be cleaned at least every six months

Youth & Family Enrichment Connect

SNACK MENU (original store packaging; including but not limited to):

State Approved

- Milk
- Fruits & Vegetables
- Greens
- Bananas
- Mangoes
- Strawberries
- Mixed Fruit
- Applesauce
- Muffins
- Tortilla Chips
- Sweet Potato Fries
- Corn Dogs
- Chicken Sandwiches
- BBQ Sandwiches
- Crackers
- Goldfish
- String Cheese
- Yogurt
- Salad
- Graham Crackers
- Ginger Snaps
- Vanilla Wafers – Sugar Free
- Fruit Juice (100%)
- Vegetable Juice (100%)
- Pretzels
- Granola
- Oatmeal Cookies
- Nutri-grain Bars
- Sugar Free Jell-O
- Vanilla Pudding – Fat Free
- Frozen Pops (100% Fruit)
- Fruit Snacks (100% Fruit)
- Jell-O Fruit Cups

Youth & Family Enrichment Connect

Proposed Days & Hours of Operation (School-Age Care)

- Monday – Friday after school hours 2pm - 8pm

Summer Care hours

- Monday – Friday summer hours 7am - 5pm

** Special needs care not available*

HARNETT COUNTY WATER SUPPLY AND WASTEWATER SYSTEM
APPLICATION

No application will be processed if this form is not completely filled out.

Water Supply:

- * Type of water supply: (check one)
- Non-public
 - Community/Municipal
 - Non-transient, non-community
 - Transient, non-community

Is an annual water sample required of your establishment? (check one)

- Yes
- No

Wastewater System:

- * Type of wastewater system: (check one)
- Public sewer
 - On-site septic system

Number of children: 15-25

Number of employees: 2