

Jennifer Brock

From: Charlie Williams <cwilliams@asymca.org>
Sent: Thursday, August 1, 2019 8:59 AM
To: Jennifer Brock
Subject: Fw: Inspections
Attachments: DCD-0303 FIRE INSPECTION FORM Rev 10-10.pdf; DCD-0304 BUILDING INSPECTION FORM (Educ-Institu) Rev 9-08.pdf

Good morning Jennifer,

Thank you again for taking my call a couple minutes ago - as we discussed, please find attached the form I need for the Building Inspection of our Before and After school childcare program at Highland Elementary. We operate the program in the school gym, and have not added any rooms or facilities of any kind.

I'm still working the fire inspection as well, although I think I do have a good lead for that. If you have any suggestions for me, please don't hesitate!

As you'll see from my note to Donna below, our inspection date is 12 August with the State of NC; anything you can do to turn this around for me soonest would be very much appreciated.

Thanks again and my best, Charlie

From: Charlie Williams
Sent: Tuesday, July 30, 2019 9:27 AM
To: djohnson@harnett.org <djohnson@harnett.org>
Cc: Michelle Baumgarten <mbaumgarten@asymca.org>; Vonda Leak <vleak@asymca.org>
Subject: Fw: Inspections

Good morning Donna,

Thanks again for your help on the phone just a few minutes ago - as we discussed, please find attached the DCD-0304 form, Building Inspectors Inspection Form for Child Care Centers.

Michele Remington forwarded this to me, and I'd like to schedule whatever inspection is needed in order to get this completed for our Before and After School Care at Highlands Elementary.

Our inspection date with Ms. Remington is 12 August, so anything we can do in the next few days would really be best. I'm at your convenience should you have any questions or direction for me to go.

Thanks very much and my best, Charlie

p.s. the Fire Inspection form is also attached ... I believe I have that one solved but if you have a suggestion on that process please let me know.

From: Remington, Michele <michele.remington@dhhs.nc.gov>
Sent: Tuesday, July 23, 2019 1:20 PM
To: Vonda Leak <vleak@asymca.org>; Charlie Williams <cwilliams@asymca.org>
Subject: Inspections

These are the forms we need completed, if the forms from the school are like these we can use those, if not you will need to ask the inspector to complete the attached forms.

Sanitation uses the form we requires so I don; have one to send you.

Fire - 910-893-7580
Sanitation - 910-893-7547
Building - 910-893-7525

Thank you,

Michele Remington
Lead Child Care Consultant
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NC Department of Health and Human Services

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